

	<b>Oil and Natural Gas Corporation Limited</b> <b>Well Services, Ahmedabad Asset</b>
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**Advertisement No. AMD /CONSLT-2025**

ONGC Well Services, Ahmedabad Asset invites application from experienced personnel retired from ONGC from Production / Drilling disciplines to apply for Junior Consultants and Associate Consultants (for posting as competent persons in shift / general shift on charter hired and O&M operated Work over Rigs of Ahmedabad Asset for supervision of Work-over Operations) on contractual basis for a period of two years as per following details:

**1. Details :**

Sl. No.	Post	No. of posts & Discipline(s)*	Required Experience
1.	Junior Consultant (E1 to E3 level)	18(Production/ Drilling discipline)	Retired ONGC executives who retired at E1 to E3 level for Junior consultant & at E4 to E5 level for Associate consultant from Production/Drilling discipline with at least 5 years of in-line experience in Work Over/Drilling field operations.
2.	Associate Consultant (E4 to E5)	36(Production/ Drilling discipline)	

**\*Note:** Nos. of posts may vary depending on availability and operational requirement of ONGC.

**2. Monthly Compensation package/ Remuneration / Emoluments (including GST to be borne by consultants):****i) For Junior Consultant (E1 to E3):**

Tenure	Monthly Honorarium (₹)	Conveyance Reimbursement (₹/Month)	Reimbursement for office at Residence (Secretary, peon etc.) (₹/Month)	Total Compensation (₹/Month)	Monthly charges on communication facilities (As per bill submitted) Max. (₹/Month)
1 <sup>st</sup> year	27000/-	6500/-	6500/-	40000/-	2000/-
2 <sup>nd</sup> year	28350/-	6500/-	6500/-	41350/-	2000/-

**ii) For Associate Consultant (E4 to E5) :**

Tenure	Monthly Honorarium (₹)	Conveyance Reimbursement (₹/Month)	Reimbursement for office at Residence (Secretary, peon etc.) (₹/Month)	Total Compensation (₹/ Month)	Monthly charges on communication facilities

			etc.) (₹/Month)		(As per bill submitted) Max. (₹/Month)
1 <sup>st</sup> year	40000/-	13000/-	13000/-	66000/-	2000/-
2 <sup>nd</sup> year	42000/-	13000/-	13000/-	68000/-	2000/-

3. **Age Criteria:** Less than 64 years of age as on the date of advertisement.
4. Scanned copy of ONGC Identity Card (both sides) and Aadhar Card (both sides) to be submitted by the candidates along with application/ Bio Data form.
5. Scanned copy of application in the attached format along with the required documents may be sent to well services department to the following email/address:
- [AMDWSPC@ONGC.CO.IN](mailto:AMDWSPC@ONGC.CO.IN) and CC to [ranjan\\_prabhat@ongc.co.in](mailto:ranjan_prabhat@ongc.co.in)
  - Eligible candidate(s) can also submit the applications in person in Contract Cell, Room No-132, 1st floor, Avani Bhavan, ONGC, Ahmedabad Asset, Gujarat.
6. **Last date of receipt of application:** 27/03/2025
7. **Date & Venue for written test and personal interaction/interview and other details:**
- i) Venue : ONGC, Ahmedabad
  - ii) Date & other details: To be intimated to the shortlisted candidates through email.
8. **Selection Criteria:**

The following is the eligibility/ selection criteria:

- i) Following will the selection criteria for awarding the marks to the candidates for selection :-

Criteria	Maximum Marks
A. Year of experience	20
B. Academic Qualification	10
C. Written Test	50
D. Personal Interview	20
Total Marks	100

- a) The written test shall be conducted in pen paper format. Question paper will be bilingual (English and Hindi) having Objective Type -Multiple Choice Questions. Total of 20 questions to be answered in 60 minutes duration. Each question shall carry 2.5 marks and there will be no negative marking for wrong answers.
- b) Qualifying marks in written test will be 15 (out of total marks 50), i.e 30% of total marks. Candidates qualifying the written test will be shortlisted and called for Interaction/Interview.

- c) Qualifying marks for Interaction/Interview will be 10(out of total marks 20), i.e 50% of the total marks.
- d) Based on the total marks scored in criteria/ parameters mentioned at i) A, B, C and D, merit list shall be decided.
- e) Offer of engagement will be issued to the selected candidates as per overall merit list.

9. No TA/DA/Accommodation shall be paid for written test/Interview/ interaction.

10. **Period of Engagement:** The engagement shall be purely on contract basis for a period of two years from the date of joining or up to the age of 65 years whichever is earlier. Engagement on contract basis will be subject to medical fitness by ONGC Medical Authority as per Mines Rules 1955.

**11. Other Terms and conditions of the engagement includes but not limited to following:**

- i) He/ She will not be eligible for any additional Benefits/Allowance/ Facilities/Incentives etc. as admissible to regular/tenure employee of the Corporation.
- ii) Engaged personnel shall be required to work in any charter hired/ full crew O&M operated work over rigs operating in Ahmedabad as competent person in shift duty/ general shift duty. Duty pattern may also change at the discretion of Well Services management. Rest period shall be provided in line with Mines rules.
- iii) ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof. However, in the normal course, engagement may be terminated from either side, without assigning any reason, by giving one month's notice.
- iv) The engaged personnel will not have any financial power.
- v) The engaged personnel will have to make his/her own arrangements for stay in Ahmedabad. No boarding & lodging facility will be provided during their engagement
- vi) He/ She will have no right to claim for regular employment in ONGC later, by virtue of this contractual engagement.
- vii) The selected candidate will have to sign an agreement/contract with ONGC for the engagement period.
- viii) Terms and conditions of this engagement shall be subject to change(s) from time to time based on Company's latest policy. ONGC's policy and guidelines would be binding on all.
- ix) 80% of the monthly honorarium along with the reimbursement towards conveyance and expenses towards office at residence would be paid on monthly basis. The remaining 20% of the monthly honorarium shall be paid after assessment of the performance at the end of the engagement period and completion of tenure or attaining 65 years, which ever is earlier.
- x) Self-Certification towards conveyance and expenses towards office at residence to be submitted on monthly basis for reimbursement.
- xi) The reimbursement of Mobile Bill up to maximum ₹ 2000.00 per month as per actuals shall be made upon submission of bill/invoice.
- xii) Payment shall be on the basis of actual duty performed during the period of engagement.

**12. Roles and responsibilities during duty/ tenure:**

The Consultant shall be posted in shift duty pattern and shall be responsible for complete supervision of all activities associated with Work Over operation such as:

- i) Adequate inspection of the installation and the equipment thereof.
- ii) A thorough supervision of all operations at the installation.
- iii) The installation, running and maintenance, in safe working order, of all machinery in the oil mine area.
- iv) To enforce requirements of Oil Mines Regulations, Compliance of Standard Operating Procedures (SOPs), statutory guidelines and Mines Act.
- v) Regular update of QHSE documentation.

- vi) Site inspection and supervision of site preparation, rig deployment at site, smooth execution of work over operations in co-ordination with Installation Manager and other departments, preparation of pipe tally and completion report etc.
- vii) Any other responsibilities as assigned by Installation Manager, required as per DGMS and other statutory authorities.
- viii) Selected Candidates may be deployed at Charter-Hired & full crew operated O&M work over rigs. However their services may be utilized as per requirement at other workplaces of Well Services in the interest of the company.
- ix) Maintaining daily activity report and submit the same to Installation Manager.
- x) Duties of consultant working as competent person as per Regulation 33 of OMR-2017:
  - a) Every competent person shall be subject to the orders of superior officials and shall perform his duty assigned to him in accordance with the provisions of the Act and of the regulations or the orders made thereunder.
  - b) Competent person shall not
    - i. Depute another person to perform his work/duty.
    - ii. Absent himself without having previously obtained permission from such official for the period of his absence or without having been relieved by a duly competent person; and
    - iii. Without permission from such official, perform during his shift, any duties other than those for which he has been appointed.
  - c) The competent person shall, on the occurrence at his place of work any hazardous condition, take prompt corrective measures to eliminate the hazard.